

**Articulation Coordinating Committee
Meeting Minutes
December 8, 2011**

A meeting of the Articulation Coordinating Committee (ACC) was held via conference call on Thursday, December 8, 2011, from 10:00 a.m. to 12:00 p.m.													
Welcome and Introductions													
Members Present	<p>Dr. Walter Christy, Brevard County Schools Dr. Rosa Jones, Florida International University Dr. Ed Massey, Indian River State College Dr. David Persky, St. Leo University (represented by Madeline Hollon, ICUF) Mr. Ted Stratton, Florida Gubernatorial Fellow, Florida College System Dr. Betty Tilton, Keiser University Dr. Tony Waldrop, University of Central Florida Dr. Falecia Williams, Valencia College Mr. Matthew Bouck, Office of Articulation, Staff</p>												
ACC History and Duties	<p>Mr. Matthew Bouck described the process re-establishing the Articulation Coordinating Committee into Florida Statute in 2011. The statute made changes to the ACC membership and reporting structure. Each sector was asked to make recommendations to fill the required positions: two members each representing the State University System, the Florida College System, public career and technical education, public K-12 education, nonpublic education, and one member representing students. Matthew Bouck briefly described the history of the Articulation Coordinating Committee since the early 1970s and its statutory membership and duties.</p> <p>Chancellor Frank Brogan of the State University System was invited to make comments about the role of the ACC and its relationship to the Higher Education Coordinating Council.</p> <p>Chancellor Brogan described the broad scope of the HECC and the necessity to move beyond staff analysis to seek guidance and recommendations from around the state on a host of major issues. An existing resource for this type of activity is the ACC. Consequently, the HECC asked that the ACC consider itself as an ‘arm’ of the HECC to provide expertise in a range of articulation issues. This relationship is fortified in the reporting structure of the ACC.</p> <p>Chancellor Brogan then described the role of the HECC in the preK-20 system of education. The HECC is tasked with making recommendations to facilitate a seamless system of education in Florida and to ensure cooperation in the creation of a viable talent supply chain among all delivery systems. The HECC is currently working on a document for the Legislature addressing several key areas; the HECC will utilize the services of the ACC for a cross-representative look at these issues.</p>												
Action Items													
Gold Standard Career Pathways Articulation Agreements	<p>John McNeely from the Division of Career and Adult Education presented 14 new Gold Standard Career Pathway Industry Certification Articulation Agreements. Mr. McNeely described the history of these agreements (since 2008 there have been 102 of these agreements approved), and the process by which these articulation agreements are created and reviewed.</p> <p>The following 14 agreements were submitted for discussion and approval:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Industry Certification Title</th> <th>Articulate to AAS/AS Program</th> <th>Articulated Credits</th> </tr> </thead> <tbody> <tr> <td>Autodesk Certified User - AutoCAD</td> <td>Drafting and Design Technology</td> <td>3</td> </tr> <tr> <td>Autodesk Certified User - AutoCAD</td> <td>Architectural Design and Construction Technology</td> <td>3</td> </tr> <tr> <td>Autodesk Certified User – Autodesk Inventor</td> <td>Engineering Technology</td> <td>3</td> </tr> </tbody> </table>	Industry Certification Title	Articulate to AAS/AS Program	Articulated Credits	Autodesk Certified User - AutoCAD	Drafting and Design Technology	3	Autodesk Certified User - AutoCAD	Architectural Design and Construction Technology	3	Autodesk Certified User – Autodesk Inventor	Engineering Technology	3
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Certified Medical Assistant (CMA)	Health Services Management	3
Registered Phlebotomy Technician (RPT)	Medical Laboratory Technology	3
Biotechnician Assistant	Biotechnology	3
Biotechnician Assistant	Biotechnology Laboratory Technology	3
Certified Dental Assistant (CDA)	Dental Assisting Technology and Management	5
QuickBooks Certified User	Accounting Technology	3
Emergency Medical Technician – Basic (EMT)	Emergency Medical Services	9
Certified Internet Web (CIW) JavaScript Specialist	Computer Programming and Analysis	3
Certified Internet Web (CIW) Site Development Associate	Internet Services Technology	3
Certified Internet Web (CIW) Web Design Specialist	Internet Services Technology	3
Certified Pharmacy Technician	Pharmacy Management	9

Dr. Massey moved approval of these agreements; Dr. Falecia Williams seconded the motion. The 14 Gold Standard Career Pathway Articulation Agreements were approved.

<p>UF Young Entrepreneurs for Leadership & Sustainability dual enrollment program</p>	<p>Mr. Matthew Bouck described Section 1007.271(17), Florida Statutes, which gives the Commissioner of Education the authority to approve dual enrollment agreements that have statewide appeal. There are four such dual enrollment agreements: Boys State and Girls State (TCC and FSU), Lou Frey Institute of Politics and Government—Civic Leadership Academy (UCF), Young Entrepreneurs for Leadership and Change (UF), and Student Science Training Program (UF). The Young Entrepreneurs for Leadership and Change statewide dual enrollment program at the University of Florida was modified, requiring approval of a new agreement. The changes are as follows.</p> <ol style="list-style-type: none"> 1. Name change from "UF Young Entrepreneurs for Leadership & Change Summer Program" (YELC) to "UF Young Entrepreneurs for Leadership & <u>Sustainability</u> Summer Program" (YELS) 2. GEB4930 course number changed to ENT4934, when all “Entrepreneurship” courses at UF were transitioned from GEB (general business) to ENT (entrepreneurship) prefixes—the course content, instructor, and materials remain unchanged. 3. Language in the registration policy that can be omitted—there is no requirement for students to register for both courses, though in practice, they always have. YELC dual enrollment student shall not be permitted to enroll for only one course without enrolling in the other. YELC students must either enroll in both GEB 4930 and SYG 2010 or neither of the courses. 4. A required text is now in its 5th edition, the 4th is no longer available. <p>Dr. Massey moved approval of the changes to this agreement; Dr. Rosa Jones seconded the motion. The UF Young Entrepreneurs for Leadership & Sustainability Summer Program articulation agreement was approved.</p>
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Discussion Items

<p>ACC Standard Operating Procedures</p>	<p>The ACC discussed organizational issues relating to meetings dates, standing committees, and selection of a committee chair.</p> <p>The ACC has typically met on the 4th Wednesday of February, May, and October. These dates will carry forward into 2012 unless other circumstances require a change.</p>
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	<p>There are several existing ACC Standing Committees: Oversight, Postsecondary Transition, Statewide Policies and Guidance, Statewide Residency, and FACTS.org. These committees will continue to function. The Statewide Residency Committee should add membership from the adult education and career and technical education sectors.</p> <p>The ACC discussed communication issues. Institution articulation officers or other appropriate institution personnel should be more involved in the solicitation of ACC agenda items and for dissemination of information about ACC activities; these issues will be evaluated for their statewide impact.</p> <p>Dr. Tony Waldrop nominated Dr. Ed Massey to continue to serve as chair; Dr. Falecia Williams seconded the nomination. The ACC approved Dr. Massey as chair of the Articulation Coordinating Committee. A discussion concerning a vice-chair will be held at the next ACC meeting.</p>
<p>Higher Education Coordinating Committee</p>	<p>Mr. Matthew Bouck described the activities of the Higher Education Coordinating Council. A report to the Legislature is due December 31, 2011, concerning the primary mission of postsecondary institutions; performance outputs and outcomes; articulation policies; and workforce education.</p> <p>Recommendations specific to the Articulation Coordinating Committee relate to general education competencies, transfer student admissions and limited access, articulation and advisement systems, Gordon Rule, common prerequisites, acceleration mechanisms, and university admissions.</p>
<p>Dr. Massey thanked the members and commented on the strength of the ACC and Florida’s system of articulation. The meeting adjourned at 12:00 p.m.</p>	