

## ARTICULATION COORDINATING COMMITTEE MEETING

### Agenda

February 28, 2007

R.A. Gray Building Auditorium

Tallahassee, Florida

9:30-12:00 - Room 1505– Standing Committee on Statewide Policies and Guidance  
 9:30-12:00- Gray Bldg. Auditorium- Standing Committee on Postsecondary Transition  
 9:30-12:00 – Not meeting - Standing Committee on Course Numbering  
 1:00-4:00 p.m.-Gray Bldg. Auditorium, Full ACC Meeting

1. Chairperson's Welcome	Dr. Ed Massey
<b>Approval</b>	
2. Approval: Minutes from Oct. 25, 2006 Meeting	Dr. Ed Massey
3. Approval: PSAV to AAS/AS Articulation Agreements (Phase II)	Dr. Heather Sherry
4. Approval: Amendment to Current Structure of Residency Committee	Dr. Sara Hamon
5. Approval: Common Prerequisites and Teacher Education Updates	Ms. Pat Frohe Ms. Lynda Page
6. Approval: Updates to Credit-by-Exam Equivalencies	Mr. Matthew Bouck
7. Approval: Additions to Dual Enrollment Course Equivalency List	Mr. Matthew Bouck
<b>Discussion</b>	
8. Status Report: Dual Enrollment Activities	Dr. Heather Sherry Dr. Sara Hamon
9. Status Report: High School Feedback Reports for 2005 Graduate Cohort and College Readiness Trends	Dr. Pamela Kerouac
10. Status Report and Discussion: Go Higher, Florida! Task Force	Dr. Judith Bilsky Dr. R.E. LeMon
11. Status Report: FACTS.org ePEP, Go Higher-Get Accepted Campaign, 2+2 Evaluation	Dr. Connie Graunke
12. Status Report: College Goal Sunday	Ms. Amy Albee
13. Status Report: Statewide Course Numbering of OCP Career Technical Education Courses	Mr. Matthew Bouck
14. Report from Standing Committee on Statewide Course Numbering	Dr. R.E. LeMon
15. Report from Standing Committee on Postsecondary Transition	Dr. Ed Massey Mr. Ron Blocker
16. Report from Standing Committee on Statewide Policies and Guidance	Dr. Charles Dassance

**Next ACC meeting: May 23, 2007**

**MINUTES**  
**ARTICULATION COORDINATING COMMITTEE MEETING**  
**Feb. 28, 2007**

A meeting of the Articulation Coordinating Committee (ACC) was held on Wednesday, February 28, 2007, in the Gray Building in Tallahassee, Florida. At 1:05 p.m. the meeting was called to order by Chairman, Dr. Edwin Massey.	
Members Present	<p>Dr. Judith Bilsky, Division of Community Colleges  Dr. Walter Christy, Brevard Public Schools  Ms. Christine Cothron, First Coast Technical Institute  Ms. Brenda Dickinson, Nonpublic Secondary Education  Dr. Arthur Kirk, Jr., St. Leo University  Dr. Bonnie Marmor, Division of Workforce Education  Dr. R.E. LeMon, State University System, Board of Governors  Dr. Edwin Massey, Indian River Community College (Chair)  Dr. Gita Pitter, Florida A &amp; M University  Mr. Alan Ramos, proxy for Dr. Cheri Yecke, Division of Public Schools  Dr. Diane Solms, proxy for Dr. Joseph Joyner, St. Johns County Public Schools  Dr. Robert Sullins, University of South Florida  Dr. Jill White, Okaloosa-Walton College  Dr. Heather Sherry, Office of Articulation (staff)</p>
Members Absent	<p>Mr. Ronald Blocker, Orange County Public Schools  Dr. Charles Dassance, Central Florida Community College  Mr. Jim Patch, Jones College  Dr. Martha Pelaez, Florida International University</p>
1. Chairperson's Comments	<p>Dr. Edwin Massey began the meeting by welcoming members and all in attendance. He asked the committee and audience for introductions.  Dr. Massey complemented the work of the standing committees and the continued importance of the work of the ACC.</p>
<b>Approval:</b>	
2. Approval of Feb.28, 2007 Minutes	<p>Dr. Massey asked for a motion for approval of the minutes of the February 2007, meeting of the ACC. The motion was seconded and unanimously approved.</p>
3. Approval of PSAV to AAS/AS Articulation Agreements	<p>Dr. Heather Sherry presented the second phase of Postsecondary Adult Vocational (PSAV) to Associate in Applied Science (AAS)/Associate in Science (AS) Articulation Agreements for approval. Thirty agreements were reviewed and Dr. Sherry agreed to provide a list of the institutions that offer these programs and the institutions to which they articulate at the next ACC meeting. There was discussion regarding additional proposed agreements that are linked to existing AS to BA/BS statewide agreements. The plan is to delay approval of those agreements until they can be further reviewed by faculty committees with representation from technical centers, community colleges, and state universities. The committee further discussed the issue of faculty credentials relating to the transferability of credits from one level to another. Since faculty credential guidelines are different for varying levels of instruction, the initial committees who reviewed the agreements attempted to establish a validation mechanism for each program that must be used before transfer credit is granted. The ACC members expressed a desire to ensure that those validation mechanisms were sufficient to measure quality of instruction and student learning outcomes. Dr. Sullins asked for more information at the</p>

	<p>next meeting that would identify how credits would be articulated on the transcript.</p> <p>In addition, there was some discussion by the committee regarding a change in the name of “PSAV” programs and the need for the new agreement to reflect that change. According to Chapter 6A-14.030, F.A.C., the new name for a PSAV program is a “Career and Technical Certificate” (CTC). Dr. Massey asked for a motion to approve the Phase II PSAV to AAS/AS Articulation Agreements. The motion was seconded and unanimously approved.</p>
<p>4. Approval of Amendment of Current Structure of Residency Committee</p>	<p>Dr. Sara Hamon provided a brief status report of the residency rule withdrawal from the State Board of Education and Board of Governors agendas, as a result of the need for additional technical changes. She presented a proposed amendment to the current structure of the Residency Committee to include additional members for broader representation from higher education. To include key constituent groups, the proposed expansion of the Residency Committee will include Vice Presidents of Student Affairs/Enrollment Management and Financial Aid Directors from state universities, community colleges, and member institutions from the Independent Colleges and Universities of Florida. Membership recommendations will be sought from respective vice chancellors. Dr. Gita Pitter inquired about recommendations sought from offices of graduate admissions. The response indicated that members represent the entire institution and its programs, including the residency concerns for graduate admissions. Dr. Massey asked for a motion to approve an amendment to the <i>Current Structure of Residency Committee</i>. The motion was seconded and unanimously approved.</p>
<p>5. Approval of Common Prerequisites</p>	<p>Ms. Pat Frohe presented three additional community college baccalaureate program prerequisites that were approved by the appropriate common prerequisite discipline committee co-chairs and the Oversight Committee for the following programs:</p> <ul style="list-style-type: none"> <li>- BS – Technology Education at SPC – New CIP 13.1309</li> <li>- BAS – Paralegal Studies at SPC – Existing CIP 22.0302 (Track 2 of 2)</li> <li>- BAS – Technology Management at SPC – New CIP 11.1099</li> </ul> <p>Dr. Sullins suggested that the Art Education and Music Education programs be reviewed, having had success in tailoring their programs. Ms. Frohe encouraged all institutions to update their catalogues to reflect important changes. Dr. Massey asked for a motion to approve the new program common prerequisites to be added to the <i>Common Prerequisites Manual</i>. The motion was seconded and unanimously approved.</p> <p>Ms. Frohe also provided information on the following:</p> <ol style="list-style-type: none"> <li>1) Updates for the 2 + 2 degree audit information at FACTS.org will continue to be updated as soon as possible and through the summer. Since State Board of Education Rule 6A-5.066, F.A.C., was revised in March 2006, institution staff are responsible for providing the updated information. Ms. Frohe has held discussions with staff from FACTS.org and will inform the ACC members of any new developments or issues.</li> <li>2) A Lower Division Teacher Education Experience Workgroup has been formed to carefully review and possibly revise the three current education course prerequisites required of all lower division education majors for admission to the upper division. The first meeting was held on February 1 and a subsequent meeting will be held on March 13. Once the Workgroup has completed its activities, detailed recommendations for the course competencies will be provided to the Education Discipline Committee for Common Prerequisites, to the Oversight Committee, and then for consideration by the ACC.</li> </ol>

6. Approval of Updates to Credit-by-Exam Equivalencies	Mr. Matthew Bouck presented the results of the review of the new exams by Statewide Course Numbering System (SCNS) faculty discipline committees and their recommended postsecondary course and credit equivalencies. Eight new exams were reviewed: six from the Advanced Certificate of Education (AICE), one from the College Level Examination Program (CLEP), and one from the International Baccalaureate (IB) Program. The revised Credit-by-Exam Equivalencies Chart identifies the new exams with background shading. Following ACC and State Board of Education approval, the new exam equivalencies will be effective Spring, 2007. Dr. Massey asked for a motion to approve the updates for the Credit-by-Exam Equivalencies Chart. The motion was seconded and unanimously approved.
7. Additions to Dual Enrollment Course Equivalency List	Mr. Matthew Bouck presented the results of the SCNS faculty discipline review of proposed additions for the <i>Dual Enrollment Course Equivalency List</i> and the recommended high school subject area and credit equivalencies. There were four new additions in the Language Arts subject area. Mr. Bouck explained that the Dual Enrollment Course Equivalency List is an academic advising resource that identifies ACC-approved high school subject area requirements and credit. Mr. Bouck added that current law allows for any course within the Statewide Course Numbering System, with the exception of physical education skills and remedial courses, to be offered for dual enrollment. Students have access to dual enrollment courses beyond what is identified in the list. There are hundreds of dual enrollment courses that count as high school electives. Dr. Massey asked for a motion to approve the updates for the additions to the Dual Enrollment Course Equivalency List. The motion was seconded and unanimously approved.
<b>Discussion:</b>	
8. Status Report: Dual Enrollment Activities	<p>Dr. Heather Sherry reported that the Office of Articulation staff has been involved in discussion regarding the need to expand the <i>Dual Enrollment Course Equivalency List</i> to include honors courses and additional courses that satisfy postsecondary general education requirements. A draft of the proposed expansion will be presented at the May 23, 2007 ACC meeting. Dr. Sara Hamon reported on the success of the regional Dual Enrollment Workshop held for college advisors and administrators in February 2007 at Valencia Community College. Dr. Sherry, Dr. Hamon, and Dr. Kerouac provided a Power Point presentation and facilitated discussion. Information shared included policy issues, technical assistance, and ideas about textbook management and cost sharing. The workshop was very well attended and further plans are underway to provide additional workshops in May.</p> <p>A “Dual Enrollment Statement of Standards,” outlining the methods in which community colleges ensure quality of dual enrollment instruction (particularly for courses taught on the high school campus), was adopted by the Community College Council of Presidents in February, 2007 and presented to the ACC for information. Upon explanation of the document, Dr. Massey suggested that the ACC take action to endorse this document. The members voted unanimously to endorse it.</p>

<p>9. Status Report: High School Feedback Reports for 2005 Graduate Cohort and College Readiness Trends</p>	<p>Dr. Pamela Kerouac shared copies of the recently released High School Feedback Reports for the 2005 graduate cohort. Dr. Kerouac indicated that districts had password-protected access for the month of February to review their reports before public release on February 26th, 2007. Online access is available at this site, <a href="http://data.fldoe.org/readiness/">http://data.fldoe.org/readiness/</a>. The reports allow for comparison of 2004 and 2005 high school, district, and state indicators of college readiness. The 2005 reports have four new indicators: two pre-graduation measures of the percent of students taking dual enrollment courses in Math and Science and two post-graduation measures of the percent of students enrolled in out-of-state postsecondary institutions and students found enrolled in Independent Colleges of Education in Florida. Comparison of the 2004 and 2005 reports indicate achievement increases in: students scoring at Level 3 on the FCAT in Reading and Mathematics, enrollment in Algebra I prior to grade nine, eligibility for the maximum Bright Futures Scholarship award, enrollment in at least one accelerated mechanism course, and passing rates for entry-level and advanced college math and English courses. Contrasting areas of weakness indicate the need to increase student participation in the PSAT or PLAN and the need to improve students' college admission test scores. The feedback reports provide a comprehensive snapshot of college readiness for Florida's public high schools to use for strategic planning and improvements. Dr. Jill White commented on the value of the reports. Dr. Walter Christy commented on the usefulness of the data and Brevard School District's appreciation of the information.</p>
<p>10. Status Report and Discussion: Go Higher, Florida! Task Force</p>	<p>Dr. Judith Bilsky presented a status report of the Go Higher, Florida! Task Force efforts. The task force is comprised of representatives from all levels of public and private education: the State University System, the Community College System, independent postsecondary institutions, public schools, and career and technical education to advance postsecondary readiness and K-20 progression. Dr. Bilsky reported highlights of the first meeting held January 31, 2007 that included specific goals and strategies to address improving students' college readiness in Florida. Jay Pfeiffer and Pat Windham presented data from the Division of Accountability, Research, and Measurement that identified "leaks" in the K-20 pipeline. Mary Jane Tappen and Chancellor Yecke reported on high school reform initiatives and spoke about the need for students to improve college readiness skills in mathematics and the challenges of recruiting and retaining highly qualified teacher candidates. The next meeting, scheduled at the Turlington Building, March 12, 2007, will include a report on alignment issues from Dr. David Spence from the Southern Regional Education Board (SREB). Dr. R.E. LeMon added that the national focus on K-20 progression has compelled a renewed focus, uniting a number of sectors from middle school to postsecondary in the effort to better define "college readiness". Dr. LeMon complimented Florida's recognition as a national model for statewide course numbering, but reminded everyone that Florida also needs to pay respect to the Statewide Course Numbering System by funding the preservation of this model in terms of needed updates and affordable maintenance. Florida is poised to develop learning competencies for statewide courses that do not impinge on faculty control, but can provide needed validation of learning outcomes.</p>

<p>11. Status Report: FACTS.org ePEP, Go Higher-Get Accepted Campaign, 2+2 Evaluation</p>	<p>Dr. Connie Graunke, Executive Director for FACTS.org, provided an update of recent activities. The community college/university 2+2 Transfer Evaluation, ePersonal Education Planner (ePEP), and Educator Preparation Institute Career Portfolio became available to users on FACTS.org. The A++ Bill changed high school and middle school graduation requirements affecting the ePEP. A new version of the ePEP is scheduled for release in April 2007 for students entering grade 9 in 2007-2008 and beyond. In addition, FACTS.org has been promoting the "Go Higher Florida, Education Pays" message to increase postsecondary enrollment. Two "Go Higher" campaigns are underway: "Go Higher, Get a Plan" focuses on middle and high school students preparing an academic plan using FACTS.org's ePEP; and, "Go Higher, Get Accepted" focuses on high school seniors who have not applied or been accepted to a postsecondary institution. Twenty-two community colleges and 100+ high schools are participating to work with these students to choose a degree program, apply for admission, and complete financial aid applications.</p>
<p>12. Status Report: College Goal Sunday</p>	<p>Ms. Amy Albee presented an update on College Goal Sunday, a nationwide financial aid event aimed at assisting low-income and first generation students. During its first year, 2006, Florida was recognized as one of the top performing states for attendance and in 2007 served as the national training site for state coordinators. Florida's second College Goal Sunday was held on February 25, 2007 at 49 locations around the state. Twenty six of the community colleges, the University of Central Florida, school districts, and community outreach groups hosted the event. Preliminary numbers estimated that 4,600 students attended the event at one of the 49 locations; this is a 360% increase over 2006 attendance. This event could not have been as successful without the partnerships of K-12 and the university system, as well as the ICUF institutions. Further collaboration is planned for next year to reach even more students in 2008.</p>
<p>13. Status Report: Statewide Course Numbering of OCP Career Technical Education Courses</p>	<p>Mr. Matthew Bouck reported that in 1981, law required that all Postsecondary Adult Vocational courses be designated by Statewide Course Numbering System course numbers, not program numbers. However, districts continue to report certificate courses and programs by program number only. The SCNS, in conjunction with the Division of Workforce Education, has assigned course numbers based on occupational completion points (OCP). For those OCPs with over 450 hours, multiple course numbers have been assigned. In this process, 4,202 courses were added to the SCNS and assigned to Career and Technical Education Centers. Next steps will be to establish occupation completion point numbers in the K-12 Course Code Directory to allow for state reporting by districts. Mr. Bouck will update the ACC as progress continues.</p>
<p>14. Report from Standing Committee on Course Numbering</p>	<p>The Committee on Course Numbering did not meet. Dr. RE LeMon gave an update of the interim activities of the committee during an earlier topic, so there was no further update.</p>
<p>15. Report from Standing Committee on Postsecondary Transition</p>	<p>Dr. Massey provided a summary report of the agenda items addressed in the Standing Committee for Postsecondary Transition:</p> <p>Ed Cisek, from the Division of Community Colleges provided an explanation of the funding calculation for dual enrollment for Community Colleges. The handout provided clarified the distribution of funding for dual enrollment, with the focus on the acceleration outcomes that reduce the number of credit hours that postsecondary students needed to earn an Associate or Baccalaureate degree. Another section of the handout provided a bar graph representation of the number of dual enrollment students identified by each community college, which emphasized the important service provided to the local school districts in the state's rural areas.</p>

	<p>Ms. Lynda Page presented the results of a recent survey of state universities and student disability services. Commonly identified obstacles and challenges will help to focus further discussion and strategies that may help to overcome barriers for students with disabilities.</p> <p>Mr. Bouck provided a chart that graphically identified the most common courses that are offered and/or accepted by public postsecondary institutions as meeting general education requirements. There are currently 17 courses that are offered or accepted as meeting general education requirements by all public institutions and approximately ten courses that are offered or accepted by all but one or two public institutions. The intent is to follow up with the institutions to verify that these transfer of credit polices are accurate.</p> <p>Dr. Kerouac shared updates that have been recently posted online for the Florida Counseling for Future Education Handbook, that reflect some needed deletions of old courses that are no longer offered from the section on course distribution requirements for state university admission.</p> <p>A new workgroup will be reviewing the Major Areas of Interest (MAI) to add the appropriate dual enrollment courses that were omitted from a number of the approved areas. Progress on this task will be reported at the May meeting.</p>
16. Report from Standing Committee on Statewide Policies and Guidance	<p>Dr. Heather Sherry provided a summary of the agenda items covered in the Standing Committee on Statewide Policies &amp; Guidance. The committee reviewed the updated draft of the new Statewide Articulation Manual (including all added web links) and provided feedback on the document. The committee made some recommendations for enhancements to the document. Once these changes are completed Dr. Sherry will send the final draft out to the committee before posting to the web or making CDs for distribution. The finalized Manual will be shared with the full ACC at the May meeting where Dr. Sherry will do a web demonstration and provide digital and hard copies to committee members. The committee also discussed several legislative issues including: the role of the ACC; Dual Enrollment – expansion of DE Equivalency List, student access, high school Major Areas of Interest, funding, textbooks, articulation agreements; Common Prerequisites Compliance (reviewed memo, and addressed procedures for issue resolution); and general transfer of credit issues.</p>

The meeting was adjourned at 3:45 p.m.

Announcements: The next ACC meeting is scheduled for May 23, 2007