

**MINUTES**  
**ARTICULATION COORDINATING COMMITTEE MEETING**  
**October 24, 2007**

<p>A meeting of the Articulation Coordinating Committee (ACC) was held on Wednesday, October 24, 2007, at the Turlington Building in Tallahassee, Florida. At 1:00 p.m., Chairman, Dr. Edwin Massey, called the meeting to order.</p>	
Members Present	<p>Mrs. Carlene Anderson, Walton County Public Schools  Dr. Judith Bilsky, Division of Community Colleges  Dr. Stephen Calabro, Southwest Florida College  Dr. Walter Christy, Brevard Public Schools  Ms. Anna Cowin, Lake County Public Schools  Dr. Charles Dassance, Central Florida Community Colleges  Mr. Michael Fischer, Florida Student Association  Dr. Bruce Janasiewicz, Florida State University  Dr. R.E. LeMon, State University System, Board of Governors  Dr. Bonnie Marmor, Division of Workforce Education  Dr. Edwin Massey, Indian River Community College (Chair)  Dr. Terry McMahan, Hodges University  Mr. Ken Olsen, Taylor Tech (Proxy for Dr. Christine Cothron)  Dr. Robert Sullins, University of South Florida  Dr. Jill White, Okaloosa-Walton College  Dr. Heather Sherry, Office of Articulation (staff)</p>
Members Absent	<p>Ms. Brenda Dickinson, Nonpublic Secondary Education  Dr. Gita Pitter, Florida A &amp; M University  Dr. Cheri Yecke, Division of Public Schools</p>
1. Chairperson's Comments	<p>Dr. Massey welcomed new members to the committee: Mrs. Carlene Anderson (Walton County Public Schools), Dr. Stephen Calabro (Southwest Florida College), Dr. Bruce Janasiewicz (Florida State University), and Dr. Terry McMahan (Hodges University). The chair asked members of the committee and the audience to introduce themselves and then discussed the importance of articulation in Florida and the committee's role in ensuring a smooth transition for students toward their educational goals.</p>
<b>Approval:</b>	
2. Approval of Minutes from May 23, 2007 Meeting	<p>Dr. Massey asked for a motion for approval of the minutes of the May 2007, meeting of the ACC. Motion was seconded and unanimously approved.</p>
3. Approval of Common Prerequisites for new programs and changes to existing programs	<p>Ms. Lynda Page and Ms. Pat Frohe presented Action Items for committee approval for two new programs, BS in Computer Criminology at FSU, and BAS in Fire Science Management at Florida Community College at Jacksonville. These and all other common prerequisites revisions had been approved by the Oversight Committee held on October 10, 2007, and their prerequisites/admission requirements were also unanimously approved by the ACC at this meeting. For established programs, various changes were proposed, including revising some courses to provide greater student flexibility, creating a new track, and adding an advising statement. Nine distinct baccalaureate programs (several programs with more than one community college proposing them) that were approved for five of Florida's community colleges were approved to be added to the Common Prerequisites Manual. These programs were granted approval by the State Board of Education on February 20, 2007. Various other technical changes to existing CIP code programs were described, for information. At the Oversight Committee earlier in the month, the</p>

	<p>Committee recommended several studies, to include Credit Hours in Education Programs, and the Study of BSN Issues. BOG and DCC staff are following up on these recommendations by holding initial conference calls with common course prerequisites discipline committee members.</p> <p>Pat Frohe provided a status update on the Lower Division Teacher Education Experience. The charge of the Workgroup, comprised of university and community college faculty and staff, and several Department of Education (DOE) and Board of Governors (BOG) staff, was to recommend and develop an updated, relevant, competency-based lower division prerequisite experience for students who are interested in pursuing teacher education programs in Florida. After several meetings and separate subcommittee work, a draft was completed, which was distributed to ACC members. New recommendations were received just prior to this meeting, so those will be compiled and sent back to the working committee for their consideration. Once the various committees approve of the final content, which includes new course titles, course descriptions, objectives, and learning outcomes, Matt Bouck stated that the Education Discipline Committee (the committee that works with Office of Articulation staff), will then review the materials for inclusion in the State Course Numbering System data base.</p>
<b>Discussion:</b>	
<p>4. Status report: PSAV to AAS/AS degree articulation agreements that have AS-BS component</p>	<p>Dr. Heather Sherry provided an update of the process by which faculty members from state universities are to be identified to participate in a review of the PSAV to AAS/AS agreements that have statewide AS to BA/BS implications. Statewide Course Numbering faculty discipline committee members were placed on the list and Board of Governors and Division of Community Colleges staff were enlisted to assist in identifying other faculty members so that each institution offering a bachelor's degree in an area related to the agreements is represented in the review.</p>
<p>5. Interactive articulation database</p>	<p>Mr. Matthew Bouck provided an overview of the interactive database on issues related to articulation. The database is being designed by the Education Data Warehouse. It will allow for generating trend data and printer-friendly graphics; and sorting data by various demographic elements.</p> <p>Dr. Shruti Graf presented the data items that are being studied. Focus will be on a wide range of articulation issues such as:</p> <ol style="list-style-type: none"> <li>1. college credits awarded through acceleration mechanisms</li> <li>2. student enrollment in Florida's postsecondary institutions</li> <li>3. system-wide postsecondary retention rates (within Florida's postsecondary system as a whole rather than limiting focus just to retention rate by each institution)</li> <li>4. student performance based on CPT cut scores</li> <li>5. students' course-taking patterns that are likely to reduce students' time to degree</li> <li>6. system-wide postsecondary graduation rates (from Florida's postsecondary system as a whole rather than limiting focus to graduation rate by each institution)</li> <li>7. transfer rate from community colleges to public and private 4-year institutions.</li> </ol>
<p>6. Workforce articulation - Implementation of SB 1232</p>	<p>This presentation was deferred to the next ACC meeting on February 27, 2008.</p>

<p>7. Office of Program Policy Analysis and Government Accountability (OPPAGA) presentation on interim findings associated with SCNS and articulation report due for publication in February 2008</p>	<p>Ms. Emily Dendy presented on three different projects related to articulation in various phases in their office. First, Ms. Emily Dendy presented findings and recommendations from a report completed last March examining the non-public institutions that participate in the Statewide Course Numbering System (SCNS). Specifically this report found that students transferring from non-public postsecondary institutions into public institutions may not be able to transfer credit for the courses they have taken and the transfer level designations in the SCNS may be inaccurate. OPPAGA recommended that non-public institutions identify which courses in their catalog are eligible to transfer to another institution and report to the SCNS an annual list of SCNS offerings and faculty teaching the courses. In addition, OPPAGA recommended the Department of Education, Statewide Course Numbering System review equivalent courses with differing transfer levels and communicate with non-public institutions about SCNS policies.</p> <p>Ms. Emily Dendy also presented information on a second, upcoming report involving non-public institutions in the SCNS. This report reviewed student transcripts to determine if students transferring from non-public institutions into community colleges received appropriate credit for coursework eligible to transfer using the SCNS. This report should be published at the end of November.</p> <p>Finally, Ms. Emily Dendy provided an update on the articulation project in HB 7147. As part of this review OPPAGA is examining different articulation policies throughout the state. Specifically, this review is looking at the implementation of the certain statewide policies and entities including: the Common Pre-Requisites Manual, the 2+2 system, Credit by Exam policies, the SCNS, FACTS.org, and the Articulation Coordinating Committee. In addition, OPPAGA is reviewing student level data to determine if these policies are working properly.</p>
<p>8. Recommendations from Go-Higher, Florida! Task Force</p>	<p>Dr. Judy Bilsky presented the recommendations from Go-Higher, Florida! Task Force. The Go Higher Florida Task Force culminated its work at the 5<sup>th</sup> meeting on October 11, 2007 with the approval of <u>five</u> recommendations which are being prepared for presentation to the Commissioner’s Policy Council in anticipation of being forwarded to the State Board of Education as well as the Board of Governors. Recommendations (language is being finalized) include:</p> <ol style="list-style-type: none"> <li>1. Development and adoption of a definition of college and career readiness</li> <li>2. Acknowledge that 21<sup>st</sup> century college readiness and career skills are one and the same by working cross sector (K12 + workforce + postsecondary) to identify core competencies which are required for high school graduation.</li> <li>3. Streamline/adopt assessments which are clear in purpose and function, and provide measures appropriate for high school exit as well as the ability to demonstrate readiness for college.</li> <li>4. Use FACTS.org and other available avenues to increase public awareness/understanding of Florida’s educational assessments and their uses.</li> <li>5. Join the 30 states currently participating in The American Diploma Project to acknowledge and facilitate Florida’s commitment to better preparing students for the 21<sup>st</sup> century workplace.</li> </ol> <p>Upon approval/adoption of these recommendations, workgroups will be established to focus on each of the tasks noted in order to develop initiatives for</p>

	implementation.
9. Update: High School Electronic Personal Education Planner (ePEP)	Dr. Connie Graunke and Ms. Andrea Latham conducted a demonstration of the FACTS.org electronic Personal Education Planner (ePEP). The ePEP is an online tool designed for 7 <sup>th</sup> , 8 <sup>th</sup> , and 9 <sup>th</sup> grade students to use in planning their high school curriculum and ensure that all appropriate requirements are met for high school graduation, Bright Futures eligibility, and state university admissions.
10. Report from Standing Committee on Postsecondary Articulation Policy	<p>The Standing Committee discussed three items: nonpublic participation on the Statewide Course Numbering System (SCNS); Classification of Instructional Program (CIP) proposal; and alignment of courses and standards.</p> <p>The Committee discussed mandates and recommendations relating to HB 7147 and a recent OPPAGA report regarding nonpublic participation on the SCNS. The key issue continues to be that of the evaluation of faculty credentials for nationally accredited institutions on the SCNS. The Committee asked that staff prepare the following: (1) information brief regarding Southern Association of Colleges and Schools (SACS) faculty qualifications; (2) proposed policy language requiring institutions submitting new courses to the SCNS to certify compliance with faculty requirements; and (3) proposal for collaboration between the Commission for Independent Education and certain national accreditation agencies to assist in ongoing faculty credential reviews.</p> <p>The Committee then discussed, for all institutions, policies relating to credit “aging,” that is, if credit completed a number of years ago (e.g., more than 10 years) will still automatically transfer; and if the transfer intent of a course should drive the course number (i.e., courses for academic vs. occupational degree types may not be appropriate for equivalent numbers). Dr. LeMon appointed a sub-committee consisting of Bob Sullins, Barbara Sloan, and Connie Graunke to work with staff to study credit “aging” policies among Florida institutions and determine the efficacy of a state advising document.</p> <p>Ed Cisek, the Vice Chancellor for Financial Policy for the Division of Community Colleges, presented a proposal to move the community college system to a funding model based upon CIP codes rather than ICS codes (that have been employed since 1968). This proposal will be further explored as it relates to CIP codes and course designations in the SCNS.</p> <p>The Committee briefly discussed and approved a proposal to solicit from institutions course information to include competencies and student learning outcomes in lower-level mathematics and English—the end goal being a database of competencies per course for use in course redesign and a push toward an SCNS based on course competencies and outcomes rather than titles and topics. This effort will parallel work to review the College-Level Academic Skills Test (CLAST) competencies and align K-12 mathematics standards to postsecondary competencies to determine “college-ready” skills. The Committee stressed the need for other disciplines, not merely mathematics, to be involved in this process.</p>
11. Report from Standing Committee on Postsecondary Transition	The Committee, with new co-chairs, Dr. Jill White and Dr. Walt Christy, discussed 4 major issues: the establishment of criteria for approving statewide dual enrollment agreements for programs with statewide appeal; the impact of secondary courses paired with AP courses on block schedules; the Florida Center for Research in Science, Technology, Engineering and Mathematics (FCR-STEM) standards database and Course Code Directory (CCD); and the 2007 General Appropriations Act as it relates to dual enrollment full-time

	<p>equivalent (FTE) funding.</p> <p>Mr. J.R. Sheets provided a demonstration and overview of the new standards database currently under development by the FCR-STEM. The system was developed to house the newly revised math and science standards with a long term plan of housing the entire Course Code Directory online in the future. Mr. Sheets provided a demonstration of the various features of the system and addressed the potential for the CCD.</p> <p>Dr. Heather Sherry led a discussion on the elements that should be included in all statewide dual enrollment agreements approved by the Commissioner of Education (per s. 1007.271(17), Florida Statutes). The Committee discussed the recommended criteria and suggested adding a section to the document relating to an established appeals process in the event that a proposal is denied. Additional feedback was provided regarding the need to incorporate the Dual Enrollment Statement of Standards into any statewide dual enrollment agreement to ensure accountability and quality control. Ms. Kay Noble also suggested that it would be useful to develop a statewide portal to house statewide dual enrollment agreements (similar to the portal in Polk County) so that all districts could access the information.</p> <p>Dr. Heather Sherry also raised an issue relating to the practice of “pairing” Advanced Placement (AP) courses with non-AP courses to deliver 2 high school credits. Various issues were addressed including: the potential overlap of content among AP and non-AP courses in the same subject area; the idea of potentially offering an AP course for 2 credits; the impact on transfer students; the application of AP weighting to non-AP courses. The committee agreed to enlist the expertise of DOE curriculum specialists to review those courses that are typically “paired” with AP courses in an effort to determine the level of content overlap. After further information is gathered, the issue will be brought back to the February Postsecondary Transition (PST) committee meeting with potential recommendations to take to the full ACC for consideration.</p> <p>Finally, the committee discussed new language in the 2007 General Appropriations Act (GAA) relating to FTE funding for dual enrollment. The language removed the 75 membership hour reporting requirement for all semester length dual enrollment courses, thereby allowing school on block schedules to claim an equitable amount of membership hours to other high school courses for purposes of FTE calculation. The committee asked that the DOE provide some technical assistance on the FTE reporting procedures for dual enrollment so that school districts understand the change.</p>
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The meeting adjourned at 3:30 p.m.

Announcements: The next ACC meeting is scheduled for February 27, 2008.