

MINUTES
ARTICULATION COORDINATING COMMITTEE MEETING
November 19, 2003

A meeting of the Articulation Coordinating Committee was held on Wednesday, November 19, 2003, in Room 1703 of the Turlington Building, Tallahassee, Florida. The meeting was called to order by Chairman John L. Winn at 9:35 a.m.

Members Present	Mr. John L. Winn, ARM (Division of), DOE, Chairperson Mr. Ronald Blocker, Public Schools (Orange County) Ms. Brenda Dickinson, Parent Ms. Shan Goff, Public Schools (Division of) Dr. Willis Holcombe, Community Colleges (Broward Community College) Ms. Sally Kiser, Workforce Development (Division of: for Dr. Bonnie Marmor) Dr. Theresa Klebacha, Independent Education (Division of) Dr. R. E. LeMon, Colleges and Universities (Division of) Dr. Edwin Massey, Community Colleges (Indian River Community College) Mr. Joseph McCoy, Member-at-Large Dr. Martha Pelaez, Colleges and Universities (Florida International University) Ms. Pam Saylor, Public Schools (Lake County) Dr. Pat Windham, Community Colleges and Workforce Development (Division of)
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Members Absent	Dr. Arthur Kirk, Jr., Independent Education (St. Leo University) Dr. Bonnie Marmor, Community Colleges and Workforce Development (Division of) Mr. Jim Patch, Independent Education (FAPSC) Dr. Mark Rosenberg, Colleges and Universities (Florida International University)
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1. Chairperson's Comments	Chairman Winn provided a brief summary of FCAT-related items that were discussed at the November 18, State Board of Education meeting. Specifically, the Board voted not to raise the bar on FCAT scores in reading and math; to include ESE students' scores in school grading; and to raise the passing score in writing from a 3 to a 3.5.
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Chairman Winn announced some changes to the order of the morning's ACC meeting agenda, due to conflicting commitments for some presenters.

2. Approval of Minutes of Meeting Held Aug. 20, 2003	Chairman Winn asked for a motion to approve the minutes from the August 20, 2003, meeting, as submitted. So moved and seconded, the motion passed unanimously.
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3. Recognition of Dr. Willis Holcombe	Chairman Winn introduced Dr. Heather Sherry, who read a proposed resolution recognizing the contributions of Dr. Willis Holcombe during his years of service to the ACC.
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Dr. Edwin Massey moved that the resolution be passed. Dr. Martha Pelaez seconded the motion, and it passed unanimously. Dr. Holcombe was presented a framed copy of the resolution. Additionally, Chairman Winn thanked Dr. Holcombe and presented to him a "Mr. Articulation" poster signed by the Commissioner.

Dr. Holcombe took a few minutes to reminisce about the early days of the ACC. He commented that he believed the ACC currently to be the most important committee in Florida for students, because it recognizes student mobility and advocates for it. He applauded the proactive nature of the committee.

4. Oversight Committee Report

Chairman Winn introduced Ms. Nell Kelly, who reported on Oversight Committee recommendations being presented for approval.

The first item presented for approval was a new AS to BS program in Criminal Justice Technology, requiring 64 credits at the AS level, followed by 66 credits at the university level.

The second item presented for approval was prerequisite changes for the following 12 programs: Music Studies at USF; Resort & Hospitality Management (Hospitality, Resort and Spa Mgmt. – Track 2) at FGCU; Maritime Studies at UWF; Biomedical Sciences at USF; Honors College Research Major at USF; Restaurant and Food Service Management at UCF; Hospitality Administration/Management (Track 3) at USF; Biotechnology at FGCU; Environmental Studies/Geography Option at UWF; Computer & Information Science at FAMU, FAU, FIU, UCF, UF, UNF, and UWF; Studio/Fine Art at FAMU, FIU, FSU, UCF, UF, UNF, and UWF; and Resort & Hospitality Management (Recreation, Resort & Tourism Mgmt. – Track 1) at FGCU.

Chairman Winn called for questions. Dr. Edwin Massey asked about the variability in hospitality prerequisites, and Ms. Kelly explained the different focuses of the hospitality programs being presented.

Chairman Winn asked Ms. Kelly to clarify further the required credits for the AS to BS program in Criminal Justice Technology, as the total credits necessary to earn the BS exceeds 120. Ms. Kelly referred to page 59 of the meeting materials, noting that the AS exceeds 60 credits due to technical requirements and the university credits exceed 60, as there are additional general education courses to be taken that are not included in the AS degree.

Dr. Will Holcombe motioned that all Oversight Committee recommendations be approved, as presented. Dr. Edwin Massey seconded the motion and it passed unanimously.

5. Acceleration Study

Chairman Winn reported to the committee that the State Board had delayed discussion of acceleration issues until the December meeting, when the final draft of the Acceleration Study would be ready. He then reintroduced Dr. Heather Sherry to lead discussion on the final recommendations to be included in the Study.

Dr. Sherry reminded the committee that time constraints had prevented discussion of funding recommendations during the October 15 ACC workshop. She then introduced Dr. Harry Albertson from the Florida Association of Community Colleges (FACC) and Ms. Joy Frank from the Florida Association of District School Superintendents (FADSS), who had information to present on the results *A Joint Study of the Funding and Costs Associated with the Delivery of Dual Enrollment Programs*.

Dr. Albertson reported that the purpose of the joint study was to answer two basic questions: 1) Is dual enrollment “double-funded”? and 2) Is dual enrollment beneficial to the state?

Dr. Albertson said that in studying dual enrollment funding, the eight most popular delivery methodologies were looked at (from among dozens of possibilities). In each case, both the school district and the community college incurred costs that, when combined, exceeded the total funding received by both entities. He emphasized that insufficient textbook reimbursement, the indirect costs incurred by both institutions, and the seat-time differential between high school and college courses were among the primary reasons expenditures exceeded funding. He concluded that dual-enrollment was not “double-funded.”

Dr. Albertson then presented several scenarios to determine the cost to the student and the state when a student takes courses through dual enrollment as compared to taking courses as a regular college student after high school graduation. In all scenarios, there were significant savings if students took courses through dual enrollment. Dr. Albertson concluded that dual enrollment was certainly beneficial to the state.

Finally, Dr. Albertson reviewed the recommendations resulting from the joint dual enrollment funding study. They are as follows:

- Recognition by state lawmakers that dual enrollment courses are not “double funded.”
- Recognition by state lawmakers that it is in the best interest of the state and students to offer dual enrollment as a viable acceleration mechanism.
- Recognition by state lawmakers that in the long term, dual enrollment programs actually save the state and student money.
- Community colleges and school districts need maximum flexibility in designing and delivering dual enrollment programs.
- School districts receive funding in the FEFP for dually enrolled students who take one or more dual enrollment courses in excess of the 300 minutes a day.

Chairman Winn asked a number of questions about the methodology of the study. He specifically wanted to know about the full indirect costs being incurred by both entities, districts that use cost sharing, and the possibility that some districts use delivery models for which funding is adequate.

Dr. Albertson said there were many models that were not represented in the study, and there was the possibility that some models were adequately funded.

Committee members agreed that dual enrollment is a valuable program with long-term benefits to the state; however, there are many unanswered questions related to funding, and the topic needs further study. Chairman Winn suggested that we do no damage in the absence of data. Dr. Massey made a motion that it is the position of the ACC that the legislature should not take action to reduce funding for dual enrollment and that further collaboration is necessary to study long-term solutions to dual enrollment funding challenges. Mr. Blocker seconded the motion, and it passed unanimously.

Chairman Winn thanked Dr. Albertson and Ms. Frank, and said he would like to schedule a follow-up meeting with those completing the study and DOE representatives to look more closely at the topic.

The committee took a break at 10:50 a.m., returning at 11:00 a.m.

The meeting continued with Dr. Sherry referencing the acceleration study summary and recommendations beginning on page 51 of the meeting materials. She reminded the committee that these were the recommendations that were developed at the October 15 ACC workshop, and asked if anyone had any changes. Chairman Winn said he would like to make an addition to recommendation #14. In addition to the increased standards under the 18-credit graduation option, Chairman Winn asked that the recommendation include American history, world history, economics and American government in the social studies requirements.

Mr. Patrick Sullivan made a motion that the committee approve the acceleration study recommendations, with the noted change. Dr. Martha Pelaez seconded the motion, and it passed unanimously.

Chairman Winn told the committee that he would be in support of a strong recommendation to the commissioner not to support cutbacks on incentives for acceleration mechanisms at this time. He suggested the stance “do no damage in the absence of data” and supported further study. Dr. Massey made the motion that “it is the position of the ACC that the legislature not take action to reduce funding for dual enrollment while the ACC initiates collaboration to further study long-term solutions to funding challenges.” Mr. Blocker seconded the motion and it passed unanimously.

Committee members briefly discussed the need for guidelines for acceleration mechanisms, which is one of the recommendations of the acceleration study. Chairman Winn said an ACC task force would be involved in researching the topic and recommending guidelines to the committee.

6. Residency Rule Chairman Winn introduced Ms. Connie Graunke who was scheduled to present, for approval, recommended changes to the residency rule. Ms. Graunke asked that the presentation of recommendations be deferred to a subsequent meeting, as there were still unanswered questions surrounding an institution’s ability to verify students’ residency. Further discussion of the rule was deferred.

7. Statewide Course Numbering System Survey Results Chairman Winn introduced Mr. Matthew Bouck, who provided the committee with the results of the Statewide Course Numbering System (SCNS) survey, which was completed by ACC members this fall. The results did not indicate any one particular project as a top priority. Instead, the results identified several issues where projects would be beneficial.

Dr. Holcombe suggested that there are two categories into which the issues could be divided. The first category includes projects with set deadlines and specific finished products. The second category includes ongoing projects completed as part of regular system maintenance.

Chairman Winn agreed and proposed that action items for SCNS be brought before the ACC for review on an individual basis. Dr. Holcombe added that if institutions could be provided an annual list of projects, they would stay better-informed and better-able to provide assistance.

Chairman Winn thanked Mr. Bouck for the update.

8. Electives Path Two in SUS Admissions Chairman Winn introduce Dr. R.E. LeMon, who wanted to briefly address questions concerning Electives Path Two in SUS Admissions. This path, as documented in the 2004 Counseling for Future Education Handbook, contains a conflict. Dr. LeMon related that the language in statute regarding SUS admission needed to be reconciled before any changes are made to the path. Chairman Winn suggested that perhaps the entire electives list, as currently published, should be reviewed. Dr. LeMon agreed that it would simplify matters if we did not try to identify every possible acceptable elective. He concluded that the division will continue to analyze what changes may be appropriate.

Chairman Winn thanked Dr. LeMon and asked that he continue with the next agenda item.

9. Matriculated Students Taking Courses at Other Institutions Dr. LeMon related a recent issue where a state university created a policy preventing matriculated students from taking specific courses as transient students. Concerns had been voiced that this policy violates the common course numbering law. Dr. LeMon suggested that this law did not cover transient students; therefore universities must rely upon Board of Trustees rules. He said he would recommend

to the chancellor the creation of a policy/rule to prevent this.

Chairman Winn said he intended to take a very hard line against any institution that tries to implement such a policy. He asked Dr. LeMon to forward him a memorandum outlining the situation and the action that is being taken.

**10. K-20
Accountability
Update**

Chairman Winn introduced Mr. Jay Pfeiffer, who provided the committee with an update on accountability indicators and system measures agreed upon at the October Summit held at the University of South Florida. Though there are several sector measures that have outstanding issues requiring further study, Mr. Pfeiffer related that five system measures were agreed upon, including Student Achievement, Access, Progression & Readiness, Employment & Earnings, and Return on Investment. All products from the Summit will be placed on the web page for further review.

Chairman Winn thanked Mr. Pfeiffer for the update.

The meeting was adjourned at 12:15 p. m.

Announcements: The next ACC meeting will be held on Wednesday, February 25, 2004 at 9:30 a.m. in Tallahassee, Florida in the Turlington Building. (The meeting date was later revised to March 24, 2004)

**Minutes Prepared
By:**

Laura Hébert
Office of Articulation