

## ARTICULATION COORDINATING COMMITTEE MEETING

Agenda  
May 24, 2006

**9:30-12:00 - Room 1721/25 – Joint Meeting of Standing Committee on Statewide Policies and Guidance & Postsecondary Transition**

**9:30-12:00 - Room 1605 - Standing Committee on Statewide Course Numbering**

**1:00 p.m. - Room 1721/25, Full ACC Meeting**

1. Chairperson's Welcome	Dr. R.E. LeMon
2. College 101 Presentation	Central Florida Community College and the Public Education Foundation of Marion County, Inc.
<b>Approval</b>	
3. Approval of Minutes of Meeting Held Feb. 22, 2006	Dr. R.E. LeMon
4. Approval of Revised Credit-by-Exam Guidelines	Dr. Pam Kerouac & Mr. Matthew Bouck
5. Approval of Residency Guidelines	Dr. Sara Hamon
<b>Discussion</b>	
6. Legislative Update	Dr. Heather Sherry
7. Status Report: Gordon Rule Technical Assistance	Dr. Heather Sherry
8. Status Report: BAS task force updates	Dr. R.E. LeMon & Dr. Judith Bilsky
9. Status Report: SACS guidelines	Dr. Judith Bilsky & Dr. R.E. LeMon
10. Status Report of PSAV to AAS/AS workshops	Ms. Sally Kiser
11. Status Report of revised PCPT report	Dr. Pam Kerouac
12. Report from Joint Standing Committees on Policies and Postsecondary Transition	Mr. Ron Blocker
13. Report from Standing Committee on Statewide Course Numbering	Dr. R.E. LeMon

**Next ACC meeting: Oct 25, 2006**

**Item 3**  
**MINUTES**  
**ARTICULATION COORDINATING COMMITTEE MEETING**  
**February 22, 2006**

A meeting of the Articulation Coordinating Committee was held on Wednesday, Feb. 22, 2006, in room 1721/25 of the Turlington Building in Tallahassee, Florida. At 1:05 p.m. the meeting was called to order by Chairman Edwin Massey.

Members Present	Dr. Judy Bilsky, Division of Community Colleges & Workforce Education Ms. Mary Jo Butler for Chancellor Yecke, Division of Public Schools Dr. Walter Christy, Brevard Public Schools Ms. Christine Cothron, First Coast Technical Institute Dr. Charles Dassance, Central Florida Community College Ms. Brenda Dickinson, Nonpublic Secondary Education Dr. Edwin Massey, Chair, Indian River Community College Dr. Bonnie Marmor, Division of Community Colleges & Workforce Education Dr. Martha Pelaez, Florida International University Dr. Gita Pitter, Florida A & M University Dr. Heather Sherry, Office of Articulation (staff)
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Members Absent	Mr. Ron Blocker, Orange County Public Schools Mr. John Joseph, student, Miami-Dade College Dr. Joe Joyner, St. Johns County Public Schools Dr. Renu Khator, University of South Florida Dr. Arthur Kirk, Jr., St. Leo University Dr. R. E. LeMon, State University System, Board of Governors Mr. Jim Patch, Jones College Dr. Jill White, Okaloosa-Walton College
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Chairperson's Comments	Dr. Massey began the meeting by welcoming new members, Christine Cothron and Walter Christy, all ACC members and all in attendance. He reminded everyone of the important role served by the ACC and that the best interest of students continues to drive the efforts and accomplishments of this committee. Dr. Massey explained that following the suggestion from the last ACC meeting, he now provides a letter along with the ACC meeting minutes to the Commissioner to update and communicate the collaborative progress of the ACC. He asked that those attending be sure to share with their institutions the ACC actions and proceedings, so that everyone is kept informed, including the updates relative to Gordon Rule and the Articulation Rules approved by the State Board of Education and the Board of Governors. Dr. Massey advised that the order of agenda would be modified to allow for Dr. Hamon to speak first and then be excused to attend a legislative meeting.
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**Approval:**

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| 1. Review and approval of proposed revisions to Residency Rule 6A-10.044, F.A.C. | Dr. Sara Hamon was recognized by the chair to provide an update of proposed revisions to Residency Rule 6A-10.044, F.A.C. She explained that the proposed rule revision is intended to clarify the process of reclassification based on legislative direction from the 2005 Session and that proposed modifications are the result of input from the Statewide Residency Committee. Efforts were made to mirror the Free Application for Federal Student Aid (FAFSA) requirements to align how an independent student is defined by both the Offices of Financial Aid and Admissions. For purposes of residency reclassification, the intent of the proposed revision is to stay as closely matched with the original language proposed by the legislature during the 2005 Legislative Session. In the discussion that followed Dr. Hamon's presentation, |
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Dr. Martha Pelaez raised concerns about the impact on graduate students' residency as well as on students who are raised in Florida, but relocate outside the state to work for a few years before returning to attend school. A motion to approve the revisions was seconded. The motion was approved, with one vote in opposition from Dr. Pelaez.

2. Approval of Minutes for Oct. 19, 2005 Dr. Massey asked for a motion to approve the minutes of the Oct. 19, 2005 meeting. The motion was seconded and passed unanimously.
3. Approval of PSAV to AAS/AS Articulated Programs Ms. Sally Kiser summarized the progress of a series of collaborative meetings that produced eleven PSAV to AAS/AS articulation agreements. She explained the number of credits that were agreed upon to transfer as well as licensure exams and certifications required for validation of credit. Discussion followed. Chairman Massey pointed out that a marketing campaign should focus on increasing institutional and student awareness to increase student participation in these articulated programs. Dr. Gita Pitter and Dr. Martha Pelaez expressed concerns that university faculty had not participated fully in the process and asked that the SUS input be considered in subsequent reviews because these agreements have bearing on future articulation to universities. Ms. Christine Cothron expressed her enthusiasm for the statewide consistency of the articulated agreements and the benefit for assisting a mobile student population. Dr. Pelaez asked for clarification on the CDAE Early Childhood Program changes that were mentioned. Ms. Michelle Sizemore responded that the Department of Children and Families is currently in the process of rule promulgation and has proposed three options based on studies and surveys. Some of the proposed changes are to separate the forty hours of training from coursework, provide trainer and observer training, develop a mentoring requirement, and develop credential options from the national level (CDA), the Department of Education, and/or the CCPC. Ms. Kiser reported that the Phase II PSAV to AAS/AS degree articulation project participants plan to meet at Indian River Community College in April, 2006. A motion to approve the Phase I PSAV to AAS/AS Degree Articulation Agreements was made, seconded, and approved with one vote of opposition from Dr. Pitter.
4. Approval of Additions to 2006-07 Dual Enrollment Equivalency List Dr. Pam Kerouac presented the list of dual enrollment courses that were requested from school district and postsecondary institution representatives around the state for consideration as additions to the ACC-approved Dual Enrollment Equivalency List. Statewide requests were submitted to faculty discipline committees for review and recommendations were discussed. A consensus of the courses recommended to be added to the Dual Enrollment Equivalency list effective for the 2006-07 school year were presented to the ACC. Discussion followed. Ms. Mary Jo Butler pointed out and clarified that these courses are dual enrollment courses that satisfy high school subject area requirements. Additional notation on the 2006-07 Dual Enrollment Equivalency List will identify fifteen courses that also are accepted at all of the public postsecondary institutions as courses that satisfy General Education requirements. This identification is intended to provide additional value for advising purposes. Dr. Massey asked for a motion to approve the additions to the Dual Enrollment Equivalency List. The motion was seconded and passed unanimously.

**Discussion:**

5. Report from joint meeting with the Standing Committees on Statewide Policies and Guidance and Dr. Charles Dassance asked Dr. Heather Sherry to provide a summary of the joint committee's discussion and recommendations regarding Florida's dual enrollment program. Dr. Sherry explained that at the request of Commissioner Winn, the joint committee met as a dual enrollment task force to address a growing number of concerns and confusion about dual enrollment policies that

Postsecondary  
Transition.

are inconsistent with statute. Dr. Sherry recognized that the wording of the existing statute (s. 1007.271, F. S.) has led to various interpretations and inconsistencies in district GPA weighting policies. Given the current interest in clarifying the statute and providing statewide recommendations, the task force proposed statutory language to be shared with the Florida Legislature. Dr. Sherry shared the proposed revisions to s. 1007.271(16), F. S., that were agreed upon by the task force:

(16) For students who enter grade 9 in the 2006-07 school year and thereafter, School districts and community colleges must assign equal weight to Advanced Placement, International Baccalaureate, Advanced International Certificate of Education and college-level specific dual enrollment courses identified by the State Board of Education the same as hours courses and advanced placement courses when grade point averages are calculated. All other college-credit dual enrollment courses shall receive the same weight as high school honors courses in GPA calculation. Alternative grade calculation or weighting systems that discriminate against dual enrollment courses are prohibited.

Discussion followed regarding concerns that some districts have established policies that limit the number of dual enrollment courses students can take in individual school terms. Also discussed were school district policies that prohibit students from taking dual enrollment courses once they have satisfied the minimum twenty-four credits required for high school graduation. To address the latter issue, a December 2005 Paperless Memorandum (05-34) from Community College Chancellor David Armstrong and K-12 Chancellor Cheri Yecke provided technical assistance advising districts to counsel students eligible for mid-year graduation about their options to remain enrolled as a high school student until their expected date of graduation with the opportunity to participate in dual enrollment or to exit the high school with a W06 withdrawal code on the transcript to allow admission into a postsecondary institution.

Further committee discussion focused on the need to develop a proposed SBE rule and a technical assistance paper to clarify dual enrollment requirements and concerns. It was agreed that the Office of Articulation in collaboration with the ACC standing committees that comprised the Dual Enrollment Task Force will develop a Dual Enrollment Technical Assistance Paper to further address, expand, and clarify the statutory intent of the dual enrollment program.

Ms. Mary Jo Butler suggested that DOE legal counsel be consulted regarding questions about appropriate effective dates for the proposed revisions to district GPA weighting calculations.

\*As a follow-up to the meeting, Dr. Sherry consulted DOE legal counsel and learned that the effective date should in fact begin with incoming 9<sup>th</sup> graders to ensure that class rank calculations would not be impacted for existing high school students.

6. FACTS.org  
Demonstration of  
ePEP and 2+2  
Transfer Evaluation  
Functions

Dr. Connie Graunke provided an online demonstration of the FACTS.org high school planner, ePEP, and the 2+2 college transfer evaluation functions. Dr. Graunke pointed out the importance of using the ePEP for academic planning to help students to clarify their career and postsecondary goals early, to search for courses that will best prepare students to accomplish their goals, to avoid taking courses that do not count toward Bright Futures scholarship requirements, and to allow counselors to add suggestions to students' electronic planners. The 2+2 function allows students to view lower level courses taken

at the community college and compare their transcript to the program requirements at a state university. Both academic advising functions promote self-directed informed decision-making and planning that improves articulation, application, and transfer of credits.

7. Report of updates and online demonstration of the 2004 High School Feedback Reports

Dr. Pamela Kerouac demonstrated how to access the 2004 High School Feedback Reports and compare 2004 high school graduate cohorts college readiness indicators to district and state performance. The reports are available to the public on the Florida Department of Education Website at <http://data.fldoe.org/readiness/>. The 2004 reports have been revised to indicate N/A for indicators that had no student participation and to include four high schools that are coded as ESE schools that were not previously included in the data reported. District feedback has been very positive and recommendations for improving the 2005 high School Feedback Reports are being considered. The 2005 High School Feedback report data will be gathered and analyzed and is scheduled to be released in early fall 2006.
8. 2006 Credit by Exam Review Status Report

Mr. Matthew Bouck explained the process for conducting a five-year review of the credit and course equivalency recommendations for credit-by-exams offered through Advanced Placement, Advanced Certificate of Education, College Level Examination Program, DAN TES, and Excelsior. In contrast to the current ACC Credit-by-Exam Guidelines, in this review, the Statewide Course Numbering System faculty discipline committees will analyze *exam content only* to determine course and credit equivalencies that will guarantee articulation based on passing scores. The current chart recommends additional credit and course equivalency for higher scores earned on an exam. However, the expected results of the 2006 Credit-by-Exam Guidelines will reflect minimum credit and course equivalencies for passing scores based on content measured and mastered. Institutions will continue to have discretion to award additional credit for higher scores. The 2006 Credit-by-Exam recommendations will be presented at the May 24, 2006 ACC meeting for action by the committee and will then be forwarded to the State Board of Education and the Board of Governors for approval. The anticipated effective date for approved changes is August 2006.
9. Update on Common Prerequisite Manual

Dr. Heather Sherry briefly discussed the proposed review of the Common Prerequisite Manual. Specifically, the review will differentiate between those lower lever courses that are designated as prerequisites for admission to an upper division program and those that are simply required for graduation from the program. Once those differences are delineated, any discrepancies between the information provided in the Common Prerequisite Manual and information provided by each institution will be addressed on a case-by-case basis.

The meeting was adjourned at 3:49 p.m.

Announcements: The next ACC meeting is scheduled for May 24, 2006

# ARTICULATION COORDINATING COMMITTEE

May 24, 2006

Item 4

**Subject:** Credit-by-Exam Guidelines 2006

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## PROPOSED COMMITTEE ACTION

Approval of revisions to the 2006 Credit-by-Exam Guidelines

Status report of SCNS faculty recommendations and updates for course and credit equivalencies.

## BACKGROUND INFORMATION

This review was conducted to update the 2001 Credit –by-Exam Guidelines. Pursuant to s. 1007.27 (2), F.S., the Department of Education is instructed to identify minimum scores, maximum credit, and course equivalencies for the College Board Advanced Placement Program, the College Board Examination Program (CLEP), the Advanced International Certificate of Education Program (AICE), and the International Baccalaureate Program (IB). The most current exams, course syllabi and objectives were reviewed by the Statewide Course Numbering System’s (SCNS) faculty discipline committees. To develop a sound set of guidelines, committees were encouraged to carefully review the content of the exams. Based on summaries and consensus of the committee reviews, recommendations for credit are based on a passing scaled score. The 2006 Credit-by-Exam Guidelines are organized in a chart that provides ease for advisors, admission counselors, and students for locating an exam and the minimum credit and course equivalencies guaranteed to transfer. Institutions may grant more than the minimum credit and courses recommended based upon review of students’ performance (exam scores/portfolio).

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Supporting Documentation Included: Handout-2006 Credit-by Exam Guidelines Chart  
Facilitators/Presenters: Matt Bouck & Pam Kerouac

## 2006 Credit-by-Exam Review

### 1. Why do we have the ACC approved Credit-by Exam Guidelines?

- Pursuant to s.1007.271 (2), F.S., for the purposes of statewide application, the department is charged with identifying the **minimum scores, maximum credit, and course(s)** for which credit is awarded for passing exams from AP, CLEP, IB, and AICE programs.
- Delineated by State Board of Education Rule 6A-10.024, the exams, minimum scores, and course equivalencies are intended to facilitate articulation and seamless integration into the education system.
- The 2005 American Council on Education (ACE) encourages the establishment of credit equivalencies for responsible credit by exam programs. ACE acknowledges that awarding college credit on the basis of examination is not a substitute for professional instruction, but it does bolster students' ability to advance college study to an appropriate level.

### 2. Why were the 2001 Credit-by-Exam Guidelines revised?

- SBE rule 6A-10.024 requires the Articulation Coordination Committee to maintain and annually review the acceleration mechanism examinations, minimum scores, maximum credit, and recommended course equivalencies guaranteed to transfer.
- An in-depth review of the current exams addressed the need to add new and retire old exams and provide updated SCNS recommendations.

### 3. How are credit recommendations determined?

Based on the 2006 review, recommendations from the SCNS faculty discipline committees regarding credit are based on two factors:

1. The content of the exam reflects the content of a statewide numbered course.
2. A passing score is based on a scaled score that a student could be expected to achieve on the test and is comparable to the score achieved by a student who has sufficiently learned the course content.

- The MINIMUM recommended credits are listed for guaranteed transfer, but institutions may award equal credit and course appropriate to an institutional program and more credit based on a review of student performance and/or portfolio content.

### 4. How do the 2006 guidelines differ from what was adopted in 2001?

- New exams have been added and retired exams are omitted.
- Updated recommendations support consistent and uniform credit transfer for passing scaled scores to ensure credit award is based on a level of accomplishment comparable to what is generally expected for students earning passing scores in corresponding courses.
- Exam publishers release scores that represent passing scores, which are reported in terms of standard scaled scores and not in terms of the number or percent of correct answers. (2001)

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 5**

**Subject: Approval of Statewide Residency Guidelines**

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**PROPOSED COMMITTEE ACTION**

Approval of Residency Guidelines

**BACKGROUND INFORMATION**

Committee members will review and approve the proposed Residency Guidelines

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Supporting Documentation Included: Guidelines  
Facilitator/Presenter: Sara Hamon



# ARTICULATION COORDINATING COMMITTEE

May 24, 2006

## Item 6

**Subject:** Legislative Updates: Dual Enrollment

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### PROPOSED COMMITTEE ACTION

Information and discussion; No action required

### BACKGROUND INFORMATION

The ACC Task Force on Dual Enrollment met at the Feb. 22, 2006 meeting to discuss and propose revised language to F.S. 1007.271(16). This revised language was recommended to the legislature for the purposes of making it clear to districts that dual enrollment courses must receive equal weighting with Advanced Placement, AICE, and IB courses when district GPA calculations are made.

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Supporting Documentation Included: Update  
Facilitator/presenter: Heather Sherry

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 7**

**Subject:** Status Report: Gordon Rule Technical Assistance

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Supporting Documentation Included: Handout  
Facilitator/presenter: Heather Sherry

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 8**

**Subject:** PSAV to AAS/AS workshops

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Facilitator/presenter: Sally Kiser

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Items 9 and 10**

**Subject:** Status Report: BAS task force updates and SACS guidelines

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Supporting Documentation Included: Draft Proposal, Principles of Accreditation  
Facilitators/presenters: Judy Bilsky and R.E. LeMon

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 11**

**Subject:** Status Report: Revised PCPT

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Supporting Documentation Included: none  
Facilitators/presenters: Pam Kerouac

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 12**

**Subject:** Report from Standing Committees on Postsecondary Transition and Statewide Policies and Guidance

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Supporting Documentation Included: Agenda  
Facilitator/presenter: Ron Blocker

## ARTICULATION COORDINATING COMMITTEE

### Joint Meeting of Standing Committees on Statewide Policies and Guidance & Postsecondary Transition

May 24, 2006, 9:30 a.m. – 12:00 p.m.

1721/25 Turlington Building Tallahassee, Florida

## AGENDA

1. Opening comments and welcome to new members: Andrea Latham from FACTS.org and Melissa Williams from St. John's River CC	Chairman Ron Blocker
2. Update on Dual Enrollment: Proposed language revisions for F.S. 1007.271, discussion of proposed SBE rule, and TAP suggestions	Heather Sherry
3. Updated Dual Enrollment Equivalency List for 2006-07	Pam Kerouac
4. Report and discussion on issues concerning DE Science courses, non- corresponding lab, and Bright Futures.	JoAnn McGonagill (BF) & Peter Barbatis (Dean, BCC)
5. Review and discussion of suggested template for Home Education Institutional Articulation Agreements	Brenda Dickinson & Pam Kerouac
6. Other	
7. Updates and timelines for Interinstitutional Articulation Agreements, High School Feedback Reports, and Counseling for Future Education Handbook	Pam Kerouac

Next meeting, Oct. 25, 2006

**ARTICULATION COORDINATING COMMITTEE**

**May 24, 2006**

**Item 13**

**Subject:** Report from Standing Committee on Statewide Course Numbering System

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**PROPOSED COMMITTEE ACTION**

Information and discussion; No action required

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Supporting Documentation Included: Agenda  
Facilitator/presenter: R.E. LeMon